



## MAZABUKA MUNICIPAL COUNCIL

### MINUTES OF THE BUSINESS STAKEHOLDERS ENGAGEMENT MEETING TO UPDATE ON THE PERFORMANCE ON THE DISTRICT DEVELOPMENTAL PROGRAMMES HELD AT NAKAMBALA COMMUNITY HALL ON THURSADY, 2<sup>ND</sup> OCTOBER, 2025, AT 10:00 HOURS

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#### AGENDA

1. National Anthem / Prayer
2. Introductions
3. Welcoming remarks
1. Presentations from;
  - i. Director of Finance
  - ii. Director of Development Planning
  - iii. Director of Engineering Services
4. National Anthem / closing prayer

#### MEMBERS PRESENT

#### DESIGNATION

Mr Nkombo Garry	Member of Parliament for Mazabuka Central Constituency
Mr Kalyanga Mathias	Area Manager-SWASCO
Mr Bbagoos	Bbagoos Group of Companies
Mr Kalyanga Mathias	Area Manager-SWASCO
Ms Chuu ngu Ireen	Branch Manager-ZANACO
Ms Limwanya Constance	Stanbic Bank Manager-Mazabuka Branch
Mr Pupe Juda	Area Center Manager
Mr Ngazimbi David	Sugar Cane Manger-Nanga Farms
Mr Banda Lameck	Manager-Ilobezi
Mr Chileshe Eric	Acting Station Master
Bishop Mudaala Clement	Vice Chairperson Pastors Fellowship
Mr Zulu Katongo	Area Manager-Zambeef
Ms Ngandu Beauty	Manager
Ms Chuungu Ireen	Branch Manager-ZANACO
Ms Limwanya Constance	Stanbic Bank Manager-Mazabuka Branch
Mr Pupe Juda	Area Center Manager
Mr Ngazimbi David	Sugar Cane Manger-Nanga Farms
Mr Banda Lameck	Manager-Ilobezi
Mr Chileshe Eric	Acting Station Master
Mr Liwoyo Christopher	Reporter South Power Radio
Mr Chilinga Burton	Director Burton farms
Ms Siisii Mcoshaph	Director MENJA farms
Mr Akombaetwa Joe	Director Sikalozya Farm
Bishop Ndhlovu	Pastors Fellowship
Bishop Mudaala Clement	Vice Chairperson Pastors Fellowship

Mr Zulu Katongo  
Ms Ngandu Beauty  
Mr Habeenzu Lawrence  
Ms Samboko Eusteria  
Mr Mweemba Malungo  
Ms Nyoni Zulu Janet  
Mr Miyanda Kingsley  
Mr Choongo Active  
Mr Mwiinga Namakando  
Mr Liyali Evans  
Mr Habeenzu Lawrence  
Ms Samboko Eusteria  
Mr Mweemba Malungo  
Ms Nyoni Zulu Janet  
Mr Miyanda Kingsley  
Mr Choongo Active

Area Manager-Zambeef  
Area Manager -  
Manager-Stanbic Bank  
Branch Manager  
Station Manager SP  
Programme Manager  
Marketing Manager  
Marketing Manager-Wave FM  
Reporter Maz Radio  
Reporter South Power Radio  
Manager-Stanbic Bank  
Branch Manager  
Station Manager SP  
Programme Manager  
Marketing Manager  
Marketing Manager-Wave FM

## IN ATTENDANCE

Dr Poleni Gabriel

Permanent Secretary, Ministry of Local  
Government and Rural Development  
Mayor

Mr Lilanda Vincent

Deputy Mayor

Mr Mwiinga Saul

Town Clerk

Mrs Mukwita Maambo Judith

District Commissioner

Mr Mulomba Chinyama Oliver

District Intelligence Officer

Mr Wainyae Nawa

Deputy Mayor /Cp

Mr Mwiinga Saul

Councillor for Chizobo Ward

Mr Habeenzu Severino

Councillor for Mbaya Ward

Mr Chaatila Onard

Councillor for Chivuna Ward

Mr Mabinda Japhen

Councillor for Munjile Ward

Mr Hatimbula Ian

Councillor for Bennie Mwiinga Ward

Mr Laki Gloryson

Councillor for Nakambala Ward

Mr Muleya Kelvin

Councillor for Kalama Ward

Mr Muluma Edson

Councillor for Mwanachingwala Ward

Mr Munyaka Chemist

Councillor for Nachipooma Ward

Mr Tawanda Malambo Mike

Assistant Public Relations Manager- Mazabuka  
Council

Ms Simumba Caroline

Councillor for Nega-Nega Ward

Mr Choongo Live

Councillor for Itebe Ward

Mr Lwiindi Phanuel

Councillor for Munenga Ward

Mr Mweemba Emmerson

Director of Public Health – Mazabuka Council

Mr Mwiinde Allan

Director of Human Resource and  
Administration

Ms Yeta Wakunyambo

Director Engineering Services

Mr Manda Benjamin

Director of Development Planning

Mr Chilala Bbalo

Director of Finance-Mazabuka Council

Mr Sakala Wilson

Legal Advocate -Mazabuka Council

Ms Chizawu Chilombo

District Community Development Officer

Mrs Mubalu Kasweka

District Forestry Officer

Ms Singogi Mwenda

Ms Mwale Chipego  
Mr Chapwanya Joseph  
Mr Habwacha Shadreck  
Ms Kapembwa Kapambwe  
Ms Nzazi Ruth

District Disaster Management Officer  
Civil Engineer  
Committee Clerk  
Assistant Committee Clerk  
Public Relations Officer-Mazabuka Council

**MCB/01/10/25      NATIONAL ANTHEM AND PRAYER**

Prior to the commencement of the Meeting, Mr Mwiinde Allan, the Director of Public Health for Mazabuka Council, gave the opening prayer.

**MCB/02/10/25      WELCOMING REMARKS BY THE TOWN CLERK**

The Town Clerk welcomed everyone present. She expressed her gratitude for the Minister of Local Government and Rural Development who accepted the invitation and was represented by Dr. Poleni Gabriel, the Permanent Secretary. The Town Clerk informed everyone that, it was the Third time Mazabuka Municipal Council was having the Cooperate Branch Interactive Meeting with the stakeholders. She indicated that, during the previous Cooperate Branch Interactive Meeting, stakeholders such as Banks and Contractors were engaged. She informed stakeholders that, the previous donations were fulfilled and mostly were channeled to the Public Health Department that cleaned streets of Mazabuka District.

The Town Clerk acknowledged that, the Local Authority could not exist without stakeholders. She informed everyone that the call value for the existence of the Local Authority was service delivery. She reminded Councillors and Ward Development Committee members present that, the cooperation was crucial because they were the pillars of development in their respective wards.

The Town Clerk also informed everyone that, she was happy with the Government support received through the Constituency Development Fund disbursed from 2022 to 2024, because a lot of projects had been completed and handed over to the end users.

**MCB/03/10/25      SPEECHES**

**i.      HIS WORSHIP MAYOR**

His Worship the Mayor welcomed everyone to the second annual Cooperate Branch Interactive gathering that aimed at strengthening partnerships between the Local Authority and valued Local stakeholders.

He indicated that, the occasion was a platform for dialogue, collaboration and shared vision. Criticism and constructive feedback were welcome as it helped grow. He believed that,

Mazabuka district to grow, the Business Community, the Civil Society and residents must work together. His Worship Mayor added that, the Local Authority was committed to transparency and accountability inclusive development.

His Worship the Mayor also believed that, development was most successful when it was inclusive and consultative, hence valued moments of interaction to listen, share and plan together. When the Local Authority engaged, it aligned goals and used the resources to deliver better services, improve infrastructure and grow the local economy.

His Worship the Mayor acknowledged the key roles played by the Constituency Development Fund in driving local progress by building Health facilities, schools, Markets. However, the Mayor indicated that, the Constituency Development Fund alone was not enough and needed the continued support ideas and innovations from stakeholders.

His Worship the Mayor, requested everyone present to use their opportunity of interaction to build lasting relationship and open channels of communication that would benefit the entire district at large even in future.

## **ii. PERMANENT SECRETARY**

Dr. Poleni Gabriel, the Permanent Secretary, standing in for the Minister of Local Government and Rural Development, Honorable Sialubalo, was happy to be the guest of honor. He also expressed his happiness with the platform of engaging Business community which required Constancy engagement and various stakeholders should give feedback.

The Permanent Secretary informed stakeholders that, the annual Cooperate Branch Interactive Meetings initiated by Mazabuka Municipal Council Management was a good gesture that would be replicated to all Local Authority country wide. He commended Honorable Nkombo Garry who championed policy change when was serving as Minister of Local Government and Rural Development. The Permanent Secretary added that, it was constitutional to engage community and that was a platform for the stakeholders to appreciate what the Local Authority was doing.

The Permanent Secretary also commended Mazabuka Municipal Council Management to hold Community Business interactive Meeting and indicated that, Government was committed to create enabling business environment because such platforms offered time to share ideas.

The Permanent Secretary further indicated that, Government had increased the Constituency Development Fund which depended

on how was utilized. The Constituency Development Fund was there to transform lives of people. He thereafter, encouraged stakeholders to take ownership.

## **PRESENTATION FROM DIRECTORS**

**MCB/04/10/25**

### **UPDATE ON 2024 EXPECTED REVENUE**

The Director of Finance informed the stakeholders that;

- ❖ In 2024, the expected revenue collection by the Local Authority was Twenty Million (K20.000.000.00) but only collected Sixteen Million (K16.000.000.00). Management vigorously tried to improve and as at June, 2025, the Local Authority had collected Fifteen million (K15.000.000.00) because of interventions had put in place. He also indicated that, the Local Authority had its own challenges and as at June, 2025, less than Two Million (K2.000.000.00) was in the Constituency Development Accounts.
- ❖ Mazabuka Municipal Council had gone cashless and the general public paid their bills using mobile phones

Thereafter,

The report of the Director of Finance on the 2024 revenue update was **NOTED**.

**MCB/05/10/25**

### **2025 BUDGET PERFORMANCE AS OF 30<sup>TH</sup> SEPTEMBER 2025.**

The Director of Finance presented the budget performance in terms of revenue collection stood at 93.96% as of September 2025 from a flexed budget of K32, 032,640.25 and collections of K30,098,970.25. He added that, the total budget performance was at 61.06 percent.

### **2026 BUDGET PROJECTIONS**

The proposed 2026 budget for Mazabuka has been adjusted upwards by 11.4% from K175, 299,780 to K195, 266,166. The upwards adjustment has been necessitated by the increased CDF, increased own source revenue collections and the qualification to receive the Zambia devolution support program grant which the council qualified for.

S/NO	REVENUE	APPROVED 2025 AMOUNT (k)	APPROVED BUDGET UPTO SEPT 2025	BUDGET PERFORMANCE UPTO SEPT 2025	PERFORMANCE %	PROPOSED 2025 BUDGET ADJUSTMENTS	PERCENT AGE INCREASES
1	Local Taxes	10,588,652	7,941,489	11,550,225	145	14,020,372	32.4%
2	Fees & Charges	3,275,393	2,456,545	5,583,827	227	3,599,904	9.9%
3	Licences	4,089,618	3,067,214	240,190	8	468,186	-88.6%
4	Levies	2,230,079	1,672,559	1,776,768	106	8,639,298	287.4%
5	Permits	1,360,395	1,020,296	1,152,565	113	1,592,185	17.0%
6	Charges	20,933,900	15,700,425	8,245,074	53	17,133,900	-18.2%
7	Other Income	232,150	174,113	1,550,321	890	232,150	0.0%
	<b>Total Own Source Revenue</b>	<b>42,710,187.00</b>	<b>32,032,640.25</b>	<b>30,098,970.71</b>	<b>93.96</b>	<b>45,685,995</b>	<b>7.0%</b>
9	Constituency Development Fund	72,116,301	54,087,226	22,021,654	41	80,065,099.79	11.0%
10	Roads Grant	3,200,587	2,400,440	1,000,000	42	6,351,370.00	98.4%
11	Health Grant	3,890,372	2,917,779	2,269,333	78	4,083,257.00	5.0%
12	Local Government Equalization Fund	18,122,434	13,591,826	10,124,892	74	18,122,434.00	0.0%
13	Grant in Lieu of Rates	220,000	165,000	-	-	220,000.00	0.0%
14	Other Grants	26,629,899	19,972,424	14,735,006	74	28,445,328.00	6.8%
15	Devolution Support Grant	8,340,000	6,255,000	-	-	12,292,683.00	47.4%
	<b>Total National Support</b>	<b>132,519,593.00</b>	<b>99,389,695</b>	<b>50,150,884.76</b>	<b>50</b>	<b>149,580,171.79</b>	<b>12.9%</b>
	<b>TOTAL</b>	<b>175,229,780.00</b>	<b>131,422,335.00</b>	<b>80,249,855.47</b>	<b>61.06</b>	<b>195,266,166.79</b>	<b>11.43%</b>

Thereafter,

The report of the Director of Finance on the 2025 budget performance as of 30<sup>th</sup> September 2025 and 2026 budget projection was **NOTED**.

**MCB/06/10/25**

**UPDATE ON THE 2026 CONSTITUENCY DEVELOPMENT FUND PROJECT APPLICATIONS**

The Director of Development Planning informed stakeholders that, the Local Authority had received 106 applications for community projects from the 11 wards in the Magoye constituency for the 2026 and 67 applications for community projects from the 9 wards in the Mazabuka Central Constituency for the 2026 financial year.

The Director of Development Planning also indicated that, a number of projects such as Classroom Block in schools, staff houses, Health facilities, Maternity Annex, Dams, Water Schemes, 5.8km Installation of Street Lights and modern Spray less had been done and handed over.

Thereafter,

The report of the Director of Development Planning on the update of the 2026 Constituency Development Fund applications was **NOTED**.

**MCB/07/10/25**

**UPDATE ON THE CONSTITUENCY DEVELOPMENT FUND (CDF) SYSTEM**

The Director of Development Planning reported that, the Constituency Development Fund (CDF) management system, was a digital transformation initiative, which had been developed with support from GIZ in collaboration with Mazabuka Municipal and Pemba Town Councils. The objective of the system was to enhance transparency, efficiency and accountability in the utilization of the Constituency Development Fund by the Local Authorities.

The Director of Planning further explained that, the Ministry had rolled out the system in 19 districts, including Mazabuka. The Ministry had further given a directive that Councils should upload all applications submitted under the 2025 financial year to the system. Management also reported that, 19 data entry Clerks had been employed and entry of all CDF applications commenced on 28<sup>th</sup> July, 2025, through support from GIZ.

Thereafter;

The report of the Director of Planning on the update of the Constituency Development Fund System was **NOTED**.

**MCB/08/10/25**

**DIRECTOR OF ENGINEERING SERVICES**

The Director of Engineering Services presented a highlight of projects done by the Local Authority. He indicated that, some roads would be made into bituminous standard.

Thereafter,

The report of the Director of Engineering Service was **NOTED**

**MCB/09/10/25**

**OPEN FOR QUESTIONS AND ANSWERS**

- i. Stakeholders wanted to know when roads would be done being worked on whether would be named for easy identification.

**In response**, His Worship Mayor explained that, a motion was moved during the Ordinary Council Meeting and resolved that, the roads should be named even before being worked on. He added that, project identification such as construction of roads was done by all stakeholders, the Ward Development Committee, Village Headmen and Community.

- ii. Members wanted to know whether the system was accessible to the public and requested Management to consider training all the Ward Development Committee members.

**In response;** Management explained that, all applications submitted under the 2025 financial year would be uploaded on the system and have a provision were the public would be able to access them online. Management also explained that, a Capacity Building Training would be held for the Constituency Development Fund Committee (CDFC) and Ward Development Committee (WDC) members including all Civic Leaders.

- iii. Stakeholders wanted to know if the Local Authority had a plan on online convenient way of paying bills.

**In response,** the Town Clerk explained that, it was not easy to graduate because of resistance in certain areas like Revenue collectors who somehow had personal benefits. However, Management for Mazabuka Municipal Council was working tirelessly and would soon go paper less.

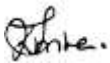
- iv. Stakeholders requested for improved accessibility on the Constituency Development Fund forms such to intensify on sensitization.

**In response,** the Town Clerk explained that, the Constituency Development Fund projects were started at grassroot. Sensitization Meetings had been called and unfortunately the community had shined away. She encouraged everyone to take keen interest in publication of the Constituency Development Fund projects. The Town Clerk added that, the Local Authority publicized the Constituency Development Fund programs on radio programs and community engagements.

Further, the Civil Society being the institution in touch with vulnerable people, appreciated works done by the Mazabuka Local Authority because some people had benefited through the Constituency Development Fund, Cash 4 Work program and that had transformed lives of people.

Having no other business to transact, the Cooperate Branch Interactive Meeting was closed at 14:27 Hours.

10/10/2025



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**JUDITH MUKWITA MAAMBO (MRS)**  
**TOWN CLERK**

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**DATE**