



## MAZABUKA MUNICIPAL COUNCIL

### MINUTES OF THE PROCEEDINGS OF THE COMMUNITY BUDGET CONSULTATIVE MEETING FOR MAZABUKA CENTRAL CONSTITUENCY HELD IN THE COUNCIL CHAMBER, GREAT NORTH ROAD, MAZABUKA, ON TUESDAY 6<sup>TH</sup> OCTOBER, 2025, AT 10:00 HOURS.

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#### AGENDA

1. National Anthem / Prayer
2. Welcoming Remarks
3. Budget Performance for 2025 and 2026 projection
4. Presentation from;
  - i. Director of Finance
  - ii. Director of Development Planning
5. Submissions from wards
6. Any other business
7. National Anthem / Prayer

#### PRESENT MEMBERS

Ms Gloria Deene  
Ms Martha Silweya  
Mr Richard Mwenda  
Mr Nowanga Samutumwa  
Mr Everisto Kabunda  
Ms Rachael Habulembo  
Mr Lucky Sibbuyu  
Mr Paul Mwanza  
Mr Mike Habulembe  
Ms Rachael Chazangwe  
Mr Auditor Mweemba  
Mr Oliver Hangombe  
Ms Happiness Muntanga  
Mr Everisto Banda  
Mr Bright Kalapa  
Mr Emma Moondwa  
Mr Peter Mweemba  
Mr Jacob Sankalimba  
Mr Charles Hapelela  
Mr Hams Kanonso  
Ms Ireen Moonga

#### DESIGNATION

Chairperson Nakambala Market  
Church Representative  
WDC Chairperson, Nega-Nega  
Community Representative  
Market Chairperson Nega-Nega  
Church Representative  
WDC Chairperson, Mugoto  
Community Representative, Mugoto  
Market Chairperson, Mugoto  
Marketeer, Mugoto  
WDC Chairperson, Nakambala  
Secretary, Town Center Market  
WDC V/Secretary, Nakambala  
WDC Chairperson, Lubombo  
WDC Member, Lubombo  
WDC V/Secretary, Mazabuka Central  
Secretary, Kabobola Market  
Chairperson, Kabobola Market  
Beny Mwiinga Ward Official  
WDC Chairperson, Beny Mwiinga  
Gender Focal, Beny Mwiinga

Mr Alex Mutelo  
Ms Annet Lupiya  
Mr Goodson Muchindu

WDC Secretary, Mazabuka Central  
Mazabuka Central, Treasurer  
WDC Chairperson, Mazabuka Central

## **IN ATTENDANCE**

Mr Wilson Sakala  
Ms Wakunyambo Yeta  
Mr Benjamin Manda  
Ms Ireen Lindunda  
Ms Caroline Simumba  
Mr Jonah Tezelele  
Mr Brian Makayi  
Mr David Katongo  
Mr Shadreck Habwacha  
Mr Felix Kaonga  
Ms Alice Ngwenya

### **Chairperson**

Director of Human Resource and Administration  
Director of Engineering Services  
Chief Accountant  
Assistant Public Relations Manager  
Chief Health Inspector  
Group Internal Audit  
Senior Accountancy Assistant  
Committee Clerk  
Town Planner  
Assistant Committee Clerk

## **BC/01/10/25: NATIONAL ANTHEM / PRAYER**

Prior to the commencement of the Meeting, National Anthem was sung followed by a prayer given by Mr Oliver Hangombe, Secretary for Town Center Market.

Thereafter,

The Meeting was called to order at 10: 13 hours.

## **BC/02/10/25: OPENING REMARKS**

The Director of Finance welcomed everyone present. He informed the community on the purpose their invitation that, Council Officials were for the 2026 budget consultation which was by law, a requirement that such Meetings were to be held once per year to enable the stakeholders and Community submit projects they intended to be undertaken in various areas.

The Director of Finance also reminded the community, it was in line with the Presidential pronouncements in regarding decentralization, which meant among other things that budgeting was to start from bottom upwards or from the Community to National level. He encouraged the community that decision was to be made by both Management and the Community.

The Assistant Public Relations Manager added that, the Integrated Development Plan was formulated by the people of Mazabuka through their representations. It was a five years plan to guide on projects among the construction of Dams, Roads and many others.

The Assistant Public Relations Manager guided that the submission was to be in two parts, which were for Expenditure and income parts. The Assistant Public Relations Manager indicated that, the Ward Development Committee members should be in for front in helping the identification of Revenue sources in their particular areas.

Thereafter, the Assistant Public Relations Manager requested for the presentation and submission of proposed local projects to be undertaken in Mazabuka Central Constituency which was as follows;

### **PRESENTATION FROM DIRECTOR OF FINANCE**

**BC/03/10/25:**

#### **2025 BUDGET PERFORMANCE AS OF 30<sup>TH</sup> SEPTEMBER 2025.**

The Director of Finance presented the budget performance in terms of revenue collection stood at 93.96% as of September 2025 from a flexed budget of K32, 032,640.25 and collections of K30,098,970.25. He added that, the total budget performance was at 61.06 percent.

#### **2026 BUDGET PROJECTIONS**

The proposed 2026 budget for Mazabuka has been adjusted upwards by 11.4% from K175, 299,780 to K195, 266,166. The upwards adjustment has been necessitated by the increased CDF, increased own source revenue collections and the qualification to receive the Zambia devolution support program grant which the council qualified for.

S/NO	REVENUE	APPROVED 2025 AMOUNT (k)	APPROVED BUDGET UPTO SEPT 2025	BUDGET PERFORMANCE UPTO SEPT 2025	PERFORMANCE %	PROPOSED 2025 BUDGET ADJUSTMENTS	PERCENT AGE INCREASES
1	Local Taxes	10,588,652	7,941,489	11,550,225	145	14,020,372	32.4%
2	Fees & Charges	3,275,393	2,456,545	5,583,827	227	3,599,904	9.9%
3	Licences	4,089,618	3,067,214	240,190	8	468,186	-88.6%
4	Levies	2,230,079	1,672,559	1,776,768	106	8,639,298	287.4%
5	Permits	1,360,395	1,020,296	1,152,565	113	1,592,185	17.0%
6	Charges	20,933,900	15,700,425	8,245,074	53	17,133,900	-18.2%
7	Other Income	232,150	174,113	1,550,321	890	232,150	0.0%
	<b>Total Own Source Revenue</b>	<b>42,710,187.00</b>	<b>32,032,640.25</b>	<b>30,098,970.71</b>	<b>93.96</b>	<b>45,685,995</b>	<b>7.0%</b>
9	Constituency Development Fund	72,116,301	54,087,226	22,021,654	41	80,065,099.79	11.0%
10	Roads Grant	3,200,587	2,400,440	1,000,000	42	6,351,370.00	98.4%
11	Health Grant	3,890,372	2,917,779	2,269,333	78	4,083,257.00	5.0%
12	Local Government Equalization Fund	18,122,434	13,591,826	10,124,892	74	18,122,434.00	0.0%
13	Grant in Lieu of Rates	220,000	165,000	-	-	220,000.00	0.0%
14	Other Grants	26,629,899	19,972,424	14,735,006	74	28,445,328.00	6.8%
15	Devolution Support Grant	8,340,000	6,255,000	-	-	12,292,683.00	47.4%
	<b>Total National Support</b>	<b>132,519,593.00</b>	<b>99,389,695</b>	<b>50,150,884.76</b>	<b>50</b>	<b>149,580,171.79</b>	<b>12.9%</b>
	<b>TOTAL</b>	<b>175,229,780.00</b>	<b>131,422,335.00</b>	<b>80,249,855.47</b>	<b>61.06</b>	<b>195,266,166.79</b>	<b>11.43%</b>

Thereafter,

The report of the Director of Finance on the 2025 budget performance as of 30<sup>th</sup> September 2025 was **NOTED**.

#### **PRESENTATION FROM DIRECTOR OF DEVELOPMENT PLANNING**

##### **BC/04/10/25: UPDATE ON SKILLS DEVELOPMENT AND SECONDARY BOARDING SCHOOL STUDENTS**

The Director of Development Planning reported that, a team comprising of Mazabuka Municipal Council Officers, members of the Constituency Development Fund (CDF) committee and the Town Clerk undertook a monitoring and verification exercise of all secondary boarding schools and skills development institutions that had enrolled students from Mazabuka District. That was done to ensure prudent utilization of CDF Bursary funds, attendance of lessons by approved students and ensure that learners under skills development bursaries were learning and accommodated in a decent environment with the appropriate learning facilities as approved by TEVETA.

The Director of Development Planning reported that, further submit a summary of the status of students sponsored under CDF as indicated below;

### 1. MAZABUKA CENTRAL CONSTITUENCY

Bursary Type	Students enrolled in school	Students who have not reported	Dropped out	Completed	Currently in school
SECONDARY BOARDING SCHOOL	1,134	49	5	256	824
SKILLS DEVELOPMENT	565	32	-	383	76

### 2. MAGOYE CONSTITUENCY

Bursary Type	Students enrolled in school	Students who have not reported	Dropped out	Completed	Currently in school
SECONDARY BOARDING SCHOOL	1,483	107	22	152	824
SKILLS DEVELOPMENT	504	42	-	208	210

Thereafter,

The report of the Director of Development Planning on the update of the Constituency Development Fund (CDF) on the Skills Development and Secondary Boarding School students was **NOTED**.

### BC/05/10/25: CONSTITUENCY DEVELOPMENT FUND (CDF) UPDATE

The Director of Development Planning reported that, the shortlisted 2025 Constituency Development Fund (CDF) loan beneficiaries underwent entrepreneurship training on 8<sup>th</sup> August, 2025, before funds could be disbursed into individual company accounts.

Additionally, technical appraisals were ongoing for the 2026 community projects, empowerment Grants, Skills Development bursaries and Secondary Boarding School bursaries.

Thereafter,

The report of the Director of Development Planning on the Constituency Development Fund (CDF) update was **NOTED**.

### **SUBMISSIONS FROM WARDS**

**BC/06/10/25:**

#### **KAONGA WARD**

The Kaonga Ward representative presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. Construction of a Primary School between Riverview and Chilala, behind the Motel with;
  - i. 2 staff houses
  - ii. Ablution block
2. Construction of Market shelter at Kaonga market with;
  - i. Ablution block
  - ii. Spot light
3. Installation of street lights along major roads
4. Rehabilitation of Kaonga Primary and Namulonga School
5. Rehabilitation of roads/Drainages

The representative added that the income Would be the levy on Farmers who would be off loading their merchandise on the open space to be paved at Town Center Market.

Thereafter,

The report of the Kaonga Ward Development Committee Chairperson on the 2026 proposed projects was **NOTED**.

The Ward Development Committee Chairperson for Nakambala ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. Construction of a wall fence at Kabanje School.
2. Construction of a wall fence at Nakambala Secondary School.
3. Construction of a Government Clinic in Estate area of Zambia Sugar Company for non-Zambia sugar employees with;
  - i. Maternity Annex
  - ii. 3 staff Houses
  - iii. Ablution Block
  - iv. Mechanised Borehole
  - v. Incinerator
4. Drilling of 3 boreholes in Shimungalu Fishing Camp.
5. To improve the Shimungalu Clinic.
6. Renovation of Njomona Market shelter.
7. Construction of a 1 by 2 Class room block for the Community with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  - iii. 3 staff Houses
8. Reopening of a Gazzeted Government Road up to Shimungalu.
9. Putting up of street lights from Kaleya up to VRS gate.
10. Construction of Kaleya, Misale and Njomona Community Schools, both each with;
  - i. 2 X3 Classroom Block
  - ii. 3 staff Houses
  - iii. Ablution Block
  - iv. Mechanised Borehole

The Ward Development Committee Chairperson added that, the Income would be Fish levy at Shimungalu Fishing Camp.

Thereafter,

The report of the Nakambala Ward Development Committee Chairperson on the proposed 2026 projects was **NOTED**.

**BC/08/10/25:**

**NEGA-NEGA WARD**

The Ward Development Committee Chairperson for Nega-Nega ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. Construction of a Market shelter and drainage at Nega-Nega Market with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  - iii. Spot light
2. Drilling of boreholes, one each at;
  - i. Nanga Kazilambali
  - ii. Nanga Maplot
  - iii. Nega-Nega zone3 at Kaunda Kabuleya
  - iv. Nega-Nega zone 4 at Malubale.
3. Construction of a Class room block and purchase of Iron sheets for Science Laboratory at Nega-Nega Secondary School.
4. Rehabilitation of Council Toilets at Nega-Nega Market.
5. Construction of public toilet at Nanga.
6. Construction of 3 staff houses per School at Nkumbula Community and Nega-Nega East.
7. Purchase of Iron sheets at Nanga Primary School.
8. Purchase of land meant for a cemetery in Nega-Nega.
9. Construction of Nega-Nega Clinic

The Ward Development Committee Chairperson added that, the income would be as follows;

- i. Collection of fee at Council toilet at Nega-Nega Market.
- ii. Collection of Market levy at Nega-Nega and Nanga Markets.
- iii. Collection of Sugar Cane levy growers under Health department.
- iv. Charging the haulage trucks which pass through the compound as they caused more dust which was harmful to the residents.

Thereafter,

The report of the Nega-Nega Ward Development Committee Chairperson on the proposed 2026 projects was **NOTED**.

**BC/09/10/25:**

**MAZABUKA CENTRAL WARD**

The Ward Development Committee Chairperson for Mazabuka Central ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. Drilling of boreholes at Kabobola Market.
2. Construction of a Store room at Kabobola Market.
3. Construction of a Market shelter for fresh Fish at Kabobola Market with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  - iii. Spot light
4. Putting up of solar security lights at Kabobola Market.
5. Construction of a modern shelter at Green Market, in Kabobola; with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  - iii. Spot light
6. Construction of a bridge across the Kabobola main stream.

7. Construction of at Malaria center in Kabobola with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  
8. Construction of a Police Post in Kabobola with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  - iii. 3 staff Houses
  
9. Construction of Township roads, drainages and putting up of street lights in Kabobola, Kapufi, Ndeke, Nakambala and stag II.
  
10. Construction of Ndeke Overspill bridge.
  
11. Completion of wall fence at Ndeke Community Offices.
  
12. Completion of wall fence at Ndeke Urban Clinic.
  
13. Completion of an extension wall fence at Ndeke Community Offices
  
14. Construction of a Police Post at Ndeke Community center with;
  - i. 3 staff Houses
  - ii. Mechanised Borehole
  - iii. Ablution Block
  
15. Construction of Science Laboratory at Ndeke Secondary School and purchase of desk.
  
16. Construction of an Ablution block at Appolo Market.
  
17. Construction of an Ablution block at Nakambala Bridge Market.
  
18. Construction of a modern Mortuary.
  
19. Construction of a toilet at Kafue Street area at Nakambala Market
  
20. Rehabilitation of boreholes at Kapufi and all zones.

The Chairperson added that, the income would be on Collection of Vehicle levy at Sichone Layby.

Thereafter,

The report of the Mazabuka Central Ward Development Committee Chairperson on the proposed 2026 projects was **NOTED**.

**BC/10/10/25: MUGOTO WARD**

The Mugoto Market Chairperson for Mugoto ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. At Mugoto zone;
  - i. Construction of community Hall with an Ablution Block
  - ii. Electrification of Mugoto Primary School
  - iii. Dipping materials for Mugoto Dip Tank
2. At Munsangu zone;
  - i. Construction of Boys Dormitory at Musangu School
  - ii. Munsangu Clinic;
    - a) Construction of a Mortuary
    - b) Purchase of Beds in the ward
3. At Layby zone, 2 Solar Mechanised Boreholes one each at Musikili and Masangu
4. At Tanali zone, Solar Mechanised Boreholes
5. At Chakola zone, Construction of 2 staff houses one each for Veterinary and Camp Officers
6. At Mafwele zone, Construction of a Pre-School in Mafwele village with;
  - i. Ablution Block
  - ii. Mechanised Borehole
  - iii. 2 staff houses
7. At Kachembele zone, construction of a Dip Tank

Thereafter,

The report of the Mugoto Ward Development Committee Chairperson on the proposed 2026 projects was **NOTED**.

**BC/11/10/25:**

**BENY MWIINGA WARD**

The Ward Development Committee Chairperson for Benny Mwiinga ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. At Kaleya East zone, at Kaleya East Primary School;
  - i. Renovation of Kaleya East Primary school
  - ii. Construction of 10 staff houses
  - iii. Mechanised Borehole
  
2. At Hillside zone, at Hill Side Primary School, Construction of;
  - i. Ablution Block
  - ii. Laboratory for Science
  - iii. Laboratory for Computer
  - iv. 1X3 Classroom Block
  - v. Fencing
  
3. At Muntolilo zone, at Ndoombe area, Construction of;
  - i. Clinic with;
    - ❖ Ablution Block
    - ❖ 2 staff houses
    - ❖ Mechanised Borehole
    - ❖ Incinerator
    - ❖ Maternity Annex
  
  - ii. Community School with;
    - ❖ Ablution Block
    - ❖ Mechanised Borehole
    - ❖ 2 staff houses
  
4. At Mazabuka Girls zone, Construction of Drainages in all streets of the zone
  
5. At Library zone, at St. Clement school;
  - i. Construction of 1X3 Classroom Block
  - ii. Solar Mechanised Borehole

Thereafter,

The report of the Benny Mwiinga Ward Development Committee Chairperson on the 2026 proposed projects was **NOTED**.

**BC/12/10/25:**

**LUBOMBO WARD**

The Ward Development Committee Chairperson for Lubombo ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. Construction (expansion) of Mazabuka bridge in Lubombo
2. Completion of Gary Nkombo market with;
  - i. Ablution Block
  - ii. Mechanised Borehole
3. Drilling of 6 Boreholes, one each at;
  - i. Kamulibamba
  - ii. Corner Section
  - iii. Kapani Section
  - iv. Kalulu Section
  - v. Kachenjela
  - vi. Kalikana

Thereafter,

The report of the Lubombo Ward Development Committee Chairperson on the 2026 proposed projects was **NOTED**.

**BC/13/10/25:**

**CHIZOBO WARD**

The Ward Development Committee Chairperson for Chizobo ward, presented the proposed projects to be undertaken in the 2026 budget as listed below;

1. At Kundalila construction of a Clinic with;
  - i. 5 staff houses
  - ii. Maternity Annex
  - iii. Mechanised Borehole
  - iv. Ablution Block
  - v. Incinerator
2. Upgrading of Kaangila Primary School
3. Construction of 4 staff houses at Kaangila primary School
4. Upgrading of Sikalozya Primary School

5. Rehabilitation of Kaangila road from Kaangila to Motel

Thereafter,

The report of the Chizobo Ward Development Committee Chairperson on the 2026 proposed projects was **NOTED**.

**BC/14/10/25: ANY OTHER BUSINESS**

There was a concern on the submissions of Community projects that seemingly was a share waste of time because, in the past years people had submitted and some projects had not been worked hence wanted an assurance from the Council Officials. The community also requested for more sensitization programmes for the Constituency Development Fund (CDF) to enable many people benefit than nearly each year same people to benefiting.

**In response**, Management noted the concerns of the community and requested the Ward Development Committees Chairpersons to be making follow ups as well to often be in touch with the Council. Management further requested to also be visiting Council offices for clarity as well to make use of the Ward Development members who had more information of the Constituency Development Fund programmes.

**CLOSING REMARKS**

The Assistant Public Relations officer thanked everyone for their response and positive contributions during the Meeting. She emphasized to improve on communication through the Ward Development Committees and to work as a team for easy dissemination of information to the community.

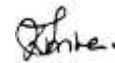
There being no other business to transact, the Meeting was declared closed, then National Anthem was sung followed by a prayer given by Ms Annet Lupiya, Mazabuka Central, WDC Treasurer at 13:50 hours.



**SECRETARY**

**30/11/2025**

**DATE**



**CHAIRPERSON**

**30/11/2025**

**DATE**